

*Except in emergency situations or where psychotherapy is being administered pursuant to a Court Order, every unlicensed psychotherapist or licensee shall provide the following information in writing to each client during the initial client contact:*

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DEGREES

Master of Social Work  
Bachelor of Psychology

Smith College  
University of Colorado Boulder

LICENSES

Colorado LCSW #991414

12.43.412 CRS: the Department of Regulatory Agencies regulates the practice of licensed and unlicensed persons in the field of psychotherapy. Questions or complaints may be addressed to:

**Department of Regulatory Agencies  
Mental Health Occupations Grievance Board  
Board of Social Work  
1560 Broadway, Suite 1350  
Denver, Colorado 80202  
(303) 894-7800**

12.43.214(1)(b): DORA requires that you be given the following information about various types of treatment providers.

-A Registered Psychotherapist is a psychotherapist listed in the State's database and is authorized by law to practice psychotherapy in Colorado, but is not licensed by the state and is not required to satisfy any standardized educational or testing requirements to obtain a registration from the state.

-A Certified Addiction Counselor I (CAC I) must be a high school graduate or equivalent, complete required training hours and 1,000 hours of supervised experience.

-A Certified Addiction Counselor II (CAC II) must be a high school graduate or equivalent, complete the CAC I requirements, and obtain additional required training hours, 2,000 additional hours of supervised experience, and pass a national exam.

-A Certified Addiction Counselor III (CAC III) must have a bachelor's degree in behavioral health, complete CAC II requirements, and complete additional required training hours, 2,000 additional hours of supervised experience, and pass a national exam.

-A Licensed Addiction Counselor must have a clinical master's degree, meet the CAC III requirements, and pass a national exam.

-A Licensed Social Worker must hold a master's degree from a graduate school of social work and pass an examination in social work.

-A Licensed Clinical Social Worker must hold a master's or doctorate degree from a graduate school of social work, practiced as a social worker for at least two years, and pass an examination in social work.

-A Psychologist Candidate, a Marriage and Family Therapist Candidate, and a Licensed Professional Counselor Candidate must hold the necessary licensing degree and be in the process of completing the required supervision for licensure.

-A Licensed Marriage and Family Therapist must hold a master's or doctoral degree in marriage and family counseling, have at least two years post-master's or one year post-doctoral practice, and pass an exam in marriage and family therapy.

-A Licensed Professional Counselor must hold a master's or doctoral degree in professional counseling, have at least two years post-master's or one year postdoctoral practice, and pass an exam in professional counseling.

-A Licensed Psychologist must hold a doctorate degree in psychology, have one year of post-doctoral supervision, and pass an examination in psychology.

12.42.214(1) (d) CRS: A client is entitled to receive information about the methods of therapy; the techniques used; the duration of therapy (if known); and the fee structure. A client may seek a second opinion from another therapist or may terminate therapy at any time. In a professional relationship, sexual intimacy is inappropriate and should be reported to the board that licensed, registers, or certifies the licensee, registrant, or certificate holder.

12.43.214(1) (d) CRS: PRIVILEGED COMMUNICATIONS – The information provided by a client during therapy sessions is legally confidential in the case of licensed marriage and family therapists, social workers, professional counselors, and psychologists; licensed or certified addiction counselors; and registered psychotherapists, except as provided in section 12.43.218 CRS and except for certain legal exceptions which will be identified by the licensee, registrant, or certificate holder should any such situation arise during therapy.

Any person who alleges that a mental health professional has violated the mental health practice act related to the maintenance of records of a client eighteen years of age or older must file a complaint or other notice with the licensing board within seven years after the person discovered or reasonably should have discovered the misconduct.

Your mental health records may not be maintained after seven years from the date of termination of social work/psychotherapy or date of last contact, whichever is later. When the client is a child, the records will be retained for a period of seven years commencing either upon the last day of treatment or when the child reaches eighteen years of age, whichever is later, and I may not retain the records for more than twelve years.

**I have been informed of my therapist's degrees, credentials and licenses. I have also read the preceding information and understand my rights as a client or as the client's responsible party.**

\_\_\_\_\_  
Print Client's Name

\_\_\_\_\_  
Client Signature  
(Parent or Guardian for a minor)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date